

# **ENPM STATUTES**

## **(Proposal)**

### **I. NAME AND COVERAGE**

#### **1. Name**

The name of the network is “European Network for the Philosophy of Music”, also called “ENPM” or “the Network”.

#### **2. Coverage**

ENPM is a network of scholars interested in the philosophy of music coming from philosophy and related fields including, but not limited to, musicology, professional musical practice, theory of music and the performing arts, history of art, sociology, psychology, and computational sciences, provided their work pertains to musical topics of philosophical interest. The members of the network work primarily, but not exclusively, at academic and music professional institutions in Europe.

### **II. AIMS, MEANS, AND ACTIVITIES**

#### **1. General Aim**

The general aim of the European Network for the Philosophy of Music is to promote and advance the study of musical phenomena broadly understood from a philosophical perspective, and hence, the philosophy of music.

#### **2. Specific Goals**

The specific goals of ENPM encompass:

- fostering and enhancing connections and partnerships among European-based philosophers of music via conferences, workshops, interchange of visitors, collaborative research projects, formation of research groups, publications, and various other channels;
- fostering and facilitating the dissemination of information concerning the philosophy of music within the network;
- supporting and enhancing the visibility, accessibility, and impact of philosophical inquiries into music both within academic circles and the broader community;

- promoting interdisciplinary research with related disciplines.

### **3. Activities**

The AIMS of ENPM are to be realized through:

- arranging at least a biannual conference, as well as regional or local seminars and workshops;
- Engaging in outreach initiatives leveraging social media platforms and digital communication channels;
- undertaking research projects, publications, and other scholarly endeavors aligned with the goals of ENPM.

## **III. CONFERENCE**

### **1. Schedule**

The ENPM conference will be held at least every even year, commencing with the Inaugural conference in 2024.

### **2. Hosting Expression of interest**

(i) Hosting expressions of interest for the ENPM conference must be submitted to the Steering Committee (SC) of ENPM no later than three months following the conclusion of the preceding ENPM conference.

(ii) The expression of interest should include the following components:

- A commitment to cover travel and accommodation expenses for at least two keynote speakers, as well as facilities costs related to conference organization (e.g., technical support, venue/room rental for the event, costs associated with printing programs, coffee breaks, etc.).
- A description of the proposed venue, demonstrating suitability for hosting a conference with a minimum of 50 participants and equipped with presentation facilities.
- A recommendation for a Chair of the Local Organizing Committee (LOC), who must be an ENPM member.

### **3. Decision Announcement**

One month after the expression of interest deadline, the SC will announce decisions regarding the conference host, LOC Chair, and co-Chairs of the Program Scientific Committee (PSC).

### **5. Program Scientific Committee (PSC) composition.**

The PSC is constituted by the PSC co-chairs elected by the SC, and they will elect the rest of members of the PSC.

### **6. Responsibilities of the PSC**

The PSC is responsible for:

- Overseeing the blind-review process for all submissions.
- Finalizing the list of accepted papers, prioritizing quality while maintaining gender and geographical balance.
- Developing the conference program in partnership with the LOC Chair.
- Electing one of the keynote speakers of the conference.

### **7. Responsibilities of the LOC:**

The LOC is responsible for:

- Securing funding for the conference.
- Selecting LOC members.
- Crafting and distributing call for papers (CFP) materials.
- Receiving and preparing submissions for blind review.
- Compiling and distributing preliminary and final conference programs in collaboration
- Corresponding with prospective and confirmed conference participants.
- Providing practical information to conference attendees.
- Electing one of the keynote speakers of the conference.

## **IV. MEMBERSHIP**

### **1. Membership Enrollment**

(i) Enrollment to ENPM is free of any fees and open to individuals of all nationalities. There is no limit of the maximum number of members.

(ii) Applicants should demonstrate research interests related to the philosophy of music.

(iv) Prospective members can apply by filling out a form on ENPM's official website. The applicants should provide information about their current position and affiliation as well as contact info (including email address). Additionally, applicants are requested to enclose a cover letter detailing their experience in the philosophy of music.

(v) Effective membership of the candidates will be approved by the SC, giving priority to applicants based in Europe or linked to European institutions.

### **2. Termination of Membership**

(i) Membership ceases:

- by resignation or expulsion;
- upon Network dissolution.

(ii) Members may be expelled for significant violations of ENPM's Statute or conduct conflicting with its values. Expulsions require a two-thirds majority vote by the Assembly.

### **3. Members' Rights and Responsibilities**

(i) All ENPM members have the right to participate in its activities and access its resources and benefits.

(ii) Members have voting rights and are eligible for election to ENPM's governing bodies.

(iii) Members must support ENPM's purpose and aims, abide by its Statute and governing body decisions, and refrain from conduct that contradicts ENPM's values and principles.

## **IV. GOVERNING BODIES**

ENPM comprises the following governing bodies:

- Assembly;
- Steering Committee (SC);
- The Officers: Coordinator; Deputy Coordinator; Secretary; Communication manager; Website manager.

## **V. ASSEMBLY**

### **1. Composition and Meeting Schedule.**

- (i) The Assembly consists of all ENPM members.
- (ii) Regular meetings occur at the ENPM conference, organized by the Steering Committee.
- (iii) Extraordinary meetings can be called by petition of one-tenth of members or by a decision of the Steering Committee.
- (iv) Meeting notices and agendas are emailed at least four weeks in advance.

### **2. Responsibilities and Duties**

The Assembly is responsible for all decision-making, execution, and supervision of the Network activities, including:

- Outlining future activities
- Reviewing and accepting past activity reports
- Accepting proposals for future activities
- Deciding on member expulsions
- Voting on statute revisions
- Appointing special commissions and teams
- Electing the Steering Committee
- Voting on Steering Committee member removal or network dissolution.

### **3. Chairmanship**

The Assembly is chaired by the Coordinator, Deputy Coordinator, or oldest member present.

### **4. Voting Protocol**

- (i) Decisions are made by majority vote, except for the following cases, requiring a two-thirds majority:
  - changes to the Statute;
  - vote on dissolution of the Network;
  - vote for removal of a member from the Steering Committee.
- (ii) Only ENPM members can vote.

- (iii) Remote voting is permitted through proxies with written authorization.

## **VI. STEERING COMMITTEE**

- 1. Definition.** The Steering Committee (SC) serves as the governing body of the Network, holding responsibility for all decision-making and execution activities. Chaired by the Network's Coordinator, the Committee's key tasks encompass:
  - (i) Supervising and coordinating the execution of all ENPM activities.
  - (ii) Determining the host for the conference of ENPM.
  - (iii) Serving as the Scientific Committee for the annual conference, which involves tasks such as selecting the Program Committee, creating a list of potential invited speakers, and deciding on the publication of selected proceedings.
  - (iv) Compiling and presenting a report on the Network's activities to the Assembly.
  - (v) Proposing a set of activities for the coming two-year term to the Assembly.
  - (vi) Appointing a Nomination Committee in accordance with Article VIII.
  - (vii) Making decisions on matters not explicitly covered by this Statute.
  
- 2. Composition.** The SC of ENPM consists of 13 individuals who are members of the Network and are elected by the Assembly (the totality of ENPM members). This election typically takes place online one month before the annual ENPM meeting and is ratified at the ordinary meeting during the ENPM annual conference. To promote inclusiveness in future renewals of the SC, no more than 2 SC members can be from the same country of residence or affiliation. Additionally, to promote gender balance, at least 4 of the SC members must be women.
  
- 3. Duration.** The members of the SC have a four-year term. To maintain continuity, the terms of half of the SC members start and conclude two years after the term of the other half. To this aim, the Assembly elects new members of the SC every two years to replace those SC members whose term of service has expired.
  
- 4. Nominations.** Candidates are nominated after appointment by the Nomination Committee according to the guidelines of article VIII.

5. **Officers.** At its inaugural meeting, the SC elects among its members, with a majority vote, a Coordinator, a Deputy Coordinator, a Secretary, a Communication Manager, and a Website Manager, called “the Officers”. The Officers cannot be from the same country of residence. The Coordinator, the Deputy Coordinator and the Secretary tenure is for two years but they may be elected for two consecutive terms. To promote gender balance, at least two of the officers must be women.
6. **Officers’ incompatibility.** To avoid work overload and concentration of powers, and in order to promote inclusivity and more detailed dedication, no one of the officers may hold simultaneously a responsibility position in any other organization directly linked to ENPM (ex., an European project, a COST action, etc.).
7. **Decisions.** The coordinator should always look for a consensus of the steering committee. In case of lack of consensus, a SC’s simple majority will constitute quorum when the meeting is in person; if the meeting is online, a majority of all members of the SC will be required. In case of tie, the Coordinator will be entitled to take a decision on the matter.
8. **Frequency of SC’s meetings.** The SC must meet remotely at least once a year. The SC meetings will be called by the Coordinator, the Deputy Coordinator, the Secretary or by request of any three members of SC. The meeting is chaired by the Coordinator, by the Deputy Coordinator, or by the oldest member of the Steering Committee present.
9. **Renouncement.** A member of the SC may resign at any time by sending a resignation letter to the SC. The resignation takes effect upon approval by the Steering Committee. In case of an officer’s renouncement, the rest of officers will assume temporarily her/his functions, and elections for the substitute must hold within 6 months since the resignation is effective.
10. **Dismissal.** Members of the Steering Committee may be removed by majority vote of the Assembly.

## VII. RESPONSIBILITIES OF THE OFFICERS

1. **Coordinator.** The Coordinator of the ENPM has the following functions and responsibilities:
  - i. To act as a coordinator of the SC and of the actions approved by the SC.
  - ii. To chair the meetings of the SC meetings.
  - iii. To chair the meetings of the assembly.
  - iv. To certify and sign any certificate that may be requested by the Secretary concerning her/his participation and role in the ENPM.
2. **Deputy coordinator.** The Deputy Coordinator of the EMPM acts as a stand in for the Coordinator in case of hindrance of the Coordinator or by delegation of the Coordinator.
3. **Secretary.** The Secretary of the ENPM has the following functions and responsibilities:
  - i. To certify and sign any certificate that may be requested by any member of the SC concerning her/his participation and role in the ENPM.
  - ii. To certify and sign the certificate of attendance to participants at the meetings directly organized by the ENPM.
  - iii. To organize and assist in administration of all the tasks of the ENPM, the SC and the Assembly.
  - iv. To assist in the preparation and the distribution of the materials for all meetings of the governing bodies of the ENPM.
  - v. To prepare minutes and keeps records of all the meetings of the governing bodies of the ENPM.
  - vi. To attend all the administrative meeting of the ENPM.
4. **Communication manager.** The Communication Manager of the ENPM has the following functions and responsibilities:
  - i. To manage the communication by email of the ENPM with the assembly.
  - ii. To manage the communication by email with any person interested to join the ENPM.
  - iii. To manage the communication by email with the participants in the events organized by the ENPM.
  - iv. To manage the profile of ENPM in social networks and divulgation of ENPM in those networks.

5. **Website manager.** The Website Manager of the ENPM has the following functions and responsibilities:

- i. To update and modify the website in accordance with the Coordinator to implement the actions agreed by the SC.
- ii. To upload in the website relevant information about ENPM events.
- iii. To update, in agreement with the Coordinator, the website with relevant information about events or achievements of ENPM members.

## **VIII. NOMINATION COMMITTEE**

1. **Definition.** The Nomination Committee has the function of issuing a call for nominations at least six months before the expiry of SC members terms and has the responsibility of making sure that there are at least two more candidates than the total number of SC memberships about to expire and promoting that at least 40% of the candidates are women.
2. **Constitution.** The Nomination Committee is appointed by the current SC at least 6 months before the expiration of the term of its members. The Nomination Committee by a minimum of 3 persons and a maximum of 5 of different countries of affiliation and respecting the gender balance of a minimum of 40% of women.
3. **Nominations.** Nominations can be proposed by all members of the ENPM. Candidates must be members of the ENPM and are required to prepare a short statement (including a short bio and ideas for further development of the ENPM) addressed to the Nomination Committee. The Nomination Committee should announce the list of nominees, and publish on the ENPM website the nominees' statements. The Nomination Committee will manage, in cooperation with the Website Manager, the online election of the candidates, and will announce the results.

## **IX. DISSOLUTION OF THE NETWORK.**

1. The dissolution of the ENPM can only be decided at an Extraordinary meeting of the Assembly, whose sole agenda will be the dissolution of the Network.
2. The SC should resolve any issues related to the dissolution, including issues related to archiving and storing the documents of the Network.

## **X. VALIDITY AND CHANGES OF THE STATUTE**

1. This Statute is in power immediately after being approved by the General Assembly at the ENPM 2024 Conference, held the 20 April 2024 at the Faculty of Philosophy of the University of Porto (Portugal).
2. The first elections of new members of the SC will take place online, one month before the ENPM 2027 Conference. To ensure continuity, 7 members of the founding SC should claim their willingness to serve for another 2-year term. Those who will step out will be invited to join the Nomination Committee for the first elections. The members of SC, who will be elected in 2027 will serve for a 4-year term. The 5 members of the founding SC who will serve in the period 2024-2027 will be replaced by newly elected members one month before the ENPM 2027 Conference.